

A Rubric for Evaluating Presentations

Using this form: First fill in numeric scores or short answers. Then, answer the longer and more reflective questions. On the short questions use the following: plus for *outstandingly*; check for *adequately*; minus for *poorly*.

A. Date Form Completed:

B. Presenter:

C. Evaluator:

What's the Point?

D. What, in your view, is the *central point* of the presentation?

E. How well did the opening announce that central point? _____

F. How well did the closing leave the reader with a clear sense of the central point? _____

G. How well did the presentation fit that point into a clear structure? _____

Basic Skills

H. How well did the speaker demonstrate appropriate skills in grammar? _____

I. How well did the speaker manage his or her time? _____

J. How well did the speaker modulate his or her tone to keep interest? _____

Mastery

K. How well did the speaker demonstrate a mastery of the matter? _____

L. How well did the speaker handle questions? _____

Materials

M. How well did the speaker use accompanying materials? _____

N. What other materials, if any, would you suggest that the speaker use?

Narrative Assessment

O. What were the strongest aspects of this presentation?

P. What were the weakest aspects of this presentation?

Q. Please enter any other comments you have here, including explanations for particularly low or high ratings on the first side.

This document is available at

<http://www.cs.grinnell.edu/~rebelsky/Courses/Tutorial/2003F/Handouts/presentation-rubric.pdf>.