A Rubric for Evaluating Presentations

Using this form: First fill in short answers (both a grade and then a short comment). After you have filled in the short answers, answer the longer and more reflective questions. On the short questions use the following: plus for outstandingly; check for adequately; minus for poorly.

A. Date Form Completed:

B. Presenter:

C. Evaluator:

D. What, in your view, is the central point of the presentation?

Structure

E. How well did the opening announce the thesis or central point? ______

F. How well did the closing leave the reader with a clear sense of the thesis or central point? ______

G. How well did the presentation fit that point into a clear structure? ______

Style

H. How clear was the speaker (volume, pacing, etc)? ______

I. How successful was the speaker at conveying his or her presence through techniques like posture, eye contact, and clothing)? ______

J. How well did the speaker keep your interest through gestures, use of the board, dynamic voice an such? ______

K. How well did the the speaker demonstrate mastery of the subject? ______

L. How well did the speaker handle questions? ______

Substance

M. How important/interesting is the thesis or central point (described above)? ______

N. How much did you learn from the presentation (content, a new approach to an idea, etc)? ______
O. How well did the speaker provide sufficient background for the audience, particularly through sources (if appropriate)? _____
Narrative Assessment

P. What were the strongest aspects of this presentation?

Q. What were the weakest aspects of this presentation?

S. Please enter any other comments you have here.

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